

ACCOUNTING SOFTWARE

Keeping Track of Your Accounts

Considering its strong combination of simplicity and functionality, **Mr. Accounting Plus** helps remove much of the anxiety often faced by those who have little or no knowledge of bookkeeping. Of course, it would always be an added advantage if one is familiar with the accounting jargons before using the software.

To begin with, there is a short multimedia clip that helps first timers to quickly learn and understand the various modules in the software.

The screen is neatly organised into three different blocks: maintenance, processing, and report writing. This format is consistent throughout every module. For convenience, there are also smart buttons arranged at the top of the window for quick access to other related modules during processing, in case you get lost halfway.

More importantly, the overview also orientates the user on where to put the company's



- Minimum requirements:**
- a 486 or higher-based processor PC
 - 30MB of hard disk space
 - 8MB or higher RAM
 - Windows 95 or higher operating system

opening balances as he or she begins to transfer the data from manual records over to Mr. Accounting.

REAL-TIME UPDATES

In a typical business, the main accounting books are the Customer Ledger (AR), Supplier Ledger (AP), General Ledger

(GL), Cash Book, Sales Invoicing, and Stock Control.

This software allows data input from any one ledger to be automatically posted and updated to all the relevant ledger accounts. Therefore, no more missing postings at month end when users forget to post the sub-ledger transactions to the GL.

End-users can also record customer receipts and make refunds for over-payments to customers at the same menu. These payments and receipts from whichever ledgers will be consolidated in real time and updated to the respective GL bank or cash accounts. You can set up as many banks or cash and petty cash accounts in the GL ledger as your business requires.

Dealing with post-dated cheques, out-station direct bank charges, and commission deductions are also claimed to be unique accounting features in Mr. Accounting. These ledgers also allow for the input of long customer names and large GL description data fields.

Another plus point is the simplified closing stock accounting features. There are input tables for you to key in Opening Balances and the month-end

stocks of raw materials, work progress, and the finalised goods. The month-end stock table actually extends back from 1995 to the year 2020.

All of the monthly bank reconciliations are captured on and can be printed for audit purposes anytime. Partly reconciled statements can be put on hold and when the differences arise can back flush dynamically to rectify all partly reconciled statements.

CORRECTION UTILITIES

Although data updating in real time, should you discover a typing mistake later on, they can be corrected easily, provided you have your access password.

Mr. Accounting has been designed in such a way that an accounting module such as AR, AP, and the GL has its own built-in data error correction utility. The error button has been conveniently placed with the data input buttons so that you don't have to hunt for the data correction utilities. For security reasons, the error correction utilities are protected by your own personal password which means only you have privilege access to these facilities.

Mr. Accounting Giveaway

The Mr. Accounting CD that comes free with this magazine contains: voice overview of the software (you need a sound card and speaker); rolling demonstration of the accounting ledgers and posting methods; English, Malay and Chinese version of Mr. Accounting Plus software; and accounting, invoicing, the stock control Document files (soft copy user handbooks which can be printed via Explorer).

Subscribers of *PC Magazine Malaysia* must register with Mysoft Sdn Bhd in order to get the full complimentary version of Mr. Accounting. Your unlicensed software is initially programmed for a

transaction limit of 1,000 entries.

Non-subscribers can purchase the fully software at a discounted price of RM799, instead of the original RM899. For more details, please contact Mysoft Sdn Bhd at 03-982-0698. This offer is exclusive to readers of *PC Magazine Malaysia*.

Trouble shooting

The CD was manufactured under very high quality control that included extensive sample testing. If you have problems with the installation,



installation CD, it is likely that your computer may have problems with its CD-ROM drive, or your copy of Windows may not have all the required drivers. We suggest that you follow the following procedures to resolve the problems.

1. Load another CD to see if your CD-ROM drive is working properly.
2. Ensure that your CD is inserted properly with unprinted side facing downwards.
3. Try in on another computer to see if it works.
4. During the installation, you may be asked to "override" shared files. Click Yes.

5. If you encounter a "run time error" message when you run Mr. Accounting, you may need to run your DOA (Data Access Object) setup process. Just carry out the following steps:

- a) Put the Mr. Accounting CD into your CD-ROM drive.
- b) Go to Windows Explorer and select Drive D (your CD-ROM drive).
- c) From Drive D (Mr. Ac221), select DAO Setup files folder and double click it.
- d) Select Disk 1 folder and double click on it.
- e) Double click on the setup file and follow the setup instructions on the screen to run the DAO.
6. If you still experience problems your CD may be defective. Please contact 03-982-0698 for further assistances.